


# Memorandum

**TO:** All Hoboken Employees

**FROM:** William B. Duggan   
Vice President and General Manager

**DATE:** February 12, 2009

**SUBJECT:** Hoboken Yard – Comprehensive Asbestos Survey

In our continuing effort to ensure a safe working environment, we periodically test facilities, particularly older facilities, to determine if there are any issues that need to be addressed. This is to advise you that TTI Environmental Services will be on the property conducting a comprehensive asbestos survey beginning the week of February 16, 2009.

Licensed inspectors will be surveying all areas of Hoboken Terminal, the Engine house, Terminal Tower and the Immigrant Building. The inspector's identification should be properly displayed, however, please check their ID prior to granting access to designated areas.

If suspect material is found it will be tested according to the standards established by the U.S. Environmental Protection Agency. The test results will be made available upon request to our Rail Safety Department. If any material is identified that poses a health concern for our employees, customers, or the public, NJ TRANSIT will take action promptly to address the issue as quickly as possible.

Thank you for your cooperation.